Programs in the College of Business are accredited through the Association to
Master of Education degrees and the Master of Science in Special Education degree.
secondary teachers and school counselors through the Bachelor of Science and
Accreditation of Educator Preparation (CAEP) for preparing elementary and
on Colleges and Universities (NWCCU). It is accredited by the Council for the
Accreditation Reading K-12 and Special Education K-12.
Billings also offers post-master's (non-degree) supervisor endorsement programs in
and awards degrees at the associate's, bachelor's, and master's degree levels. MSU
Montana State University Billings offers pre-professional and certification programs
and awards degrees at the associate's, bachelor's, and master's degree levels. MSU
Billings also offers post-master's (non-degree) supervisor endorsement programs in
Reading K-12 and Special Education K-12.

Degree Levels
Montana State University Billings offers pre-professional and certification programs
and awards degrees at the associate's, bachelor's, and master's degree levels. MSU
Billings also offers post-master's (non-degree) supervisor endorsement programs in
Reading K-12 and Special Education K-12.

Accreditation
Montana State University Billings is accredited by the Northwest Commission
on Colleges and Universities (NWCCU). It is accredited by the Council for the
Accreditation of Educator Preparation (CAEP) for preparing elementary and
secondary teachers and school counselors through the Bachelor of Science and
Master of Education degrees and the Master of Science in Special Education degree.
Programs in the College of Business are accredited through the Association to
Advance Collegiate Schools of Business (AACSB). MSU Billings is also accredited
by the National Association of Schools of Music (NASM), the National Association
of Schools of Art and Design (NASAD), the Council for Accreditation of Counseling and
Related Educational Programs (CACREP), and the Commission on Collegiate Nursing
Education (CCNE). The City College nursing program is accredited and approved by
the National League for Nursing Commission for Nursing Education Accreditation
(NLN CNEA) and the Montana Board of Nursing. Additional programs at City College
are also accredited by the International Fire Service Accreditation Congress (IFDAC),
the Commission on Accreditation of Allied Health Education Programs (CAAAEP), and
the Committee on Accreditation of Educational Programs for the EMS Professions
(CoAEMSP). Please see the City College Catalog for additional accreditation
information about the City College programs.

Faculty
MSU Billings faculty have expertise in many areas and approximately ninety-one
percent hold the highest degrees in their fields. They contribute a number of articles
each year to academic and professional journals in their fields and participate with
their peers regionally, nationally, and internationally at conferences and seminars.
Each year they receive grants ranging from Fulbrights for study abroad to those
for the investigation of human and scientific information. Because the faculty is
involved in research, students may also become involved in research including the
presentation of findings at conferences and the publication of papers in journals.
Because the faculty is involved with their peers, students are exposed to the latest
information in each discipline. Because the faculty is involved in communicating
with their colleagues around the country, they also continue being involved in
expressing those ideas to students.

Diversity
MSU Billings supports all members of the University community in their individual
growth toward confidence, individual sense of purpose, and acceptance of civic
responsibilities. MSU Billings' actions are ethical and principled to assure dignity and
equity for all. MSU Billings seeks to increase staff, faculty, and student awareness,
understanding, and involvement in the international community. MSU Billings is
committed to providing an intellectual and social environment that supports and
nurtures diversity awareness and cultural consciousness.
Billings has a number of churches, radio and television stations, movie theaters, a performing arts center, a symphony and a community theater. Parks, tennis courts and golf courses offer recreational opportunities. The city is served by excellent transportation facilities.

Among other assets are excellent hotels, motels, restaurants, and residential districts.

The MSU Billings Campus

Montana State University Billings is comprised of two campuses: the University campus, and the City College campus. The University campus rests on ninety-two acres nestled at the foot of majestic sandstone cliffs overlooking the city. The eighteen buildings are within a short walking distance across campus. Two residence halls connected to the Student Union Building and one family housing apartment complex provide housing to students. Rimrock has 148 rooms and Petro has 362 rooms available for occupancy. The Student Union Building (SUB) houses the Jackets & Company campus store, Campus Dining Services, Stingers Coffee Shop, and administrative offices. Home of the Yellowjackets, Alterowitz Gymnasium and the P.E. building offer a variety of recreational and instructional opportunities. The faculty houses a 4,000 seat arena, a practice gymnasium, a collegiate-size swimming pool, an enclosed running track, and racquetball courts.

Although physically separated from the University campus, the City College campus, located seven miles from the university campus on the west side of Billings, is an integral part of the University. The campus consists of two buildings: the Tech building and Health Sciences building. The facilities provide ample classrooms, laboratories, and other instructional areas. A large central commons is a popular student gathering and dining area. At the front of the City College campus is the MSU Billings soccer field, used by both the women’s and men’s soccer teams for practice and games.

Academic Calendar

The academic year consists of Fall and Spring semesters. The summer term has its own calendar. Classes are also available between the fall and spring semesters in an Intersession format.

Campus Visits

McMullen First Floor East, (406) 657-2888

Campus tours are available through the Office of New Student Services. For information, call (406) 657-2888; or write the Office of New Student Services Montana State University Billings 1500 University Drive Billings, MT 59101-0298 or visit www.msubillings.edu http://www.msubillings.edu) To assure the availability of staff, please contact this office to set up a campus visit.

University Policies

This catalog contains the academic regulations governing the graduate program. The Student Affairs Handbook contains the detailed policies and procedures governing rights and responsibilities of students in the academic community. Students are referred to that handbook for details concerning use of facilities, code of conduct, student complaint procedures, regulations for student organizations, and other useful information.

Discrimination, Harassment, and Retaliation Policy and Grievance Procedures

Montana State University Billings is committed to providing an environment that emphasizes the dignity and worth of every member of its community and that is free from harassment and discrimination based upon race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran’s status, sex, age, political ideas, marital or family status, pregnancy, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation. Such an environment is necessary to a healthy learning, working, and living atmosphere, because discrimination and harassment undermine human dignity and the positive connection among all people at our University. Acts of discrimination, harassment, and retaliation will be addressed by the university under its Discrimination, Harassment, and Retaliation Policy and Discrimination Grievance Procedures Accompanying the Discrimination, Harassment, and Retaliation Policy. (www.montana.edu/equity/policies/index.html (http://www.montana.edu/equity/policies/))

Title IX of the Education Amendments of 1972

Title IX and its implementing regulation, at 34 C.F.R. § 106.31 (a), provide that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by the university.

Discrimination based upon sex can include sexual harassment or sexual violence, such as sexual intercourse without consent, sexual assault, and sexual coercion. Title IX also prohibits gender-based harassment, which may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

Reporting, Filing a Complaint or Questions

Montana State University Billings affords any student, employee, applicant for employment or admissions, or person who believes he or she was discriminated against by the University, the right to file a grievance on grounds of discrimination.

Any student, faculty or staff member with questions or concerns about discrimination based on any of the protected classes listed above or who believes that he or she has been the victim of discrimination based on any of the protected classes should contact the Director & Title IX Coordinator in Human Resources Office for assistance or to file a complaint. The Director and Title IX Coordinator is available to discuss options, explain university policies and procedures, and provide education on relevant issues. Additionally, the Discrimination Grievance Procedures Accompanying the Discrimination, Harassment, Sexual Misconduct, Dating Violence, Domestic Violence, Stalking and Retaliation Policy is found at: www.montana.edu/equity/policies/grievanceprocedures.html (http://www.montana.edu/equity/policies/grievanceprocedures.html)

HR Director & Title IX Coordinator

Human Resources Office

Tel: (406) 657-2278

Email: discrimination@msubillings.edu

Location: McMullen Hall 310

MSU Billings Conflict of Interest Policy

This policy is adopted pursuant to Board of Regents Policy 770, Conflict of Interest, and applies to all 0.5 FTE or greater employees (hereafter, employees) at Montana State University Billings and Montana law, Standards of Conduct Code of Ethics, Title 2, Chapter 2, Part 1, MCA. Procedures for Conflict of Interest can be found at www.montana.edu/policy/conflict_of_interest (https://www.montana.edu/policy/conflict_of_interest/) A consensual romantic relationship in which one party is in a position to evaluate the work of the other is a potential conflict of interest. When such a potential conflict of interest results between employees or an employee and a student, the employee shall promptly disclose the potential conflict of interest to his or her supervisor. The supervisor and the employee shall take steps to ensure that there is no conflict of interest.
The employee’s failure to promptly disclose such a potential conflict of interest may require appropriate resolution, including disciplinary action.

Consensual Relationship
A consensual romantic relationship in which one party is in a position to evaluate the work of the other is a potential conflict of interest. When such a potential conflict of interest results between employees or an employee and a student, the employee shall promptly disclose the potential conflict of interest to his or her supervisor. The supervisor and the employee shall take steps to ensure that there is no conflict of interest.

The employee’s failure to promptly disclose such a potential conflict of interest may require appropriate resolution, including disciplinary action.

University Police Department
The University Police Department serves as the primary law enforcement agency for Montana State University Billings. The University Police Department consists of a dedicated team of eight sworn police officers, one Clery Compliance Program Assistant, two office assistants and a number of student workers that assist with parking enforcement duties. All University police officers receive their Public Safety Officer Standards and Training certification through the Montana Law Enforcement Academy. Receiving the Oath of Office through Billings Municipal Court, Montana State University Billings has a Memorandum of Understanding with the City of Billings, granting University police officers city-wide jurisdiction. The University Police Department responds to and investigates all complaints of criminal activity that occur on and around University owned or leased property.

In addition, the University Police Department provides workplace safety training and education, fire safety and fire code inspections, emergency management coordination, and building safety inspections. The University Police Department is dedicated to policing with honor, integrity, courtesy and professionalism.

Annual Security Report
The safety and security of the entire campus community is extremely important to Montana State University Billings. The Annual Security Report (ASR) publication represents the University’s information and data in compliance with the provisions of the Crime Awareness and Campus Security Act of 1990 and the Jeanne Clery Act of 1998.

Federal law mandates that this report include statistics for the previous three years concerning reported crimes that occurred on campus or on property owned or controlled by MSUB and on public property within, or immediately adjacent to and accessible from, the campus.

The ASR is available online at www.msubillings.edu/police (http://www.msubillings.edu/police/) and at the University Police Department – (406) 657-2147.

Montana State University Billings affirms its commitment to nondiscrimination on the basis of disability and its intention to comply with all laws prohibiting such discrimination including Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the ADA Amendments Act of 2008.

In order to ensure nondiscrimination on the basis of disability, the University will provide appropriate and reasonable accommodation for members of the public, employees and students with disabilities, as defined by these laws.

All University administrators, faculty, staff and students have a responsibility to adhere to the philosophy of equal access and opportunity which is the basis for this nondiscrimination commitment.