

HUMAN SERVICES BACHELOR OF SCIENCE DEGREE

Graduates of the B.S. in Human Services program have found employment in state agencies, community based rehabilitation and mental health centers, rehabilitation facilities, and public social service organizations. The B.S. in Human Services is a venerable program that has been preparing professionals for a wide range of positions in the fields of case management and social work related employment since the 1980's.

The program is one of the few that broadly focuses on the field of human services in Montana, which is closely related to the field of social work. However, students focus more specifically on concentrations that include serving populations in mental health, disability, and family systems.

Although this degree is meant to prepare most graduates for employment primarily as professionals capable of casework with a diverse population, in an effort to expand employment opportunities for graduates, a concentration in Substance Abuse Counseling was recently added. The addiction counseling emphasis adds addiction assessment and treatment classes to increase the student's knowledge of addiction and their eventual employability in the community.

Program Learning Outcomes

Upon successful completion of this program, students will be able to:

- Assess and evaluate community resources related to human service delivery
- Apply ethical principles into the professional settings
- Integrate general counseling theory and techniques into practice
- Prepare clear, accurate and appropriate written communication and/or documents.
- Establish accurate treatment expectations for the client.

Admission Requirements

All students desiring admission to the Human Services program required to file an application for admission. The application must be completed during the semester following the completion of 40 semester hours of credit, or, in the case of a transfer student, during the first semester of residence after the student has attained sophomore level.

1. A minimum of 40 semester credits is to be completed prior to admission to the Human Services Program.
2. A minimum cumulative grade point average of 2.00 is required in all courses completed.
3. A minimum grade of B in HS 345
4. The application should be accompanied by a background check and a working copy of the student's transcript. The application should be submitted to the faculty advisor for review and approval and signed by the advisor.
5. No internship can be completed without prior acceptance to the HS or REHA programs.

Students not accepted are encouraged to apply for admission during the next application period. It is the responsibility of each student to ensure that a completed application is submitted by the deadline. It is suggested that applications be submitted at least three (3) weeks prior to the end of the semester during which application is made. If admission to the Human Services or Rehabilitation Programs is denied, the applicant may appeal the decision to the Rehabilitation & Human Services Committee of the Department. The Department Chair serves as chair of the appeals committee.

Required Courses

| Code | Title | Credits |
|---|--|------------|
| General Education Requirements (https://catalog.msbillings.edu/undergraduate/general-education-requirements/) | | 31 |
| Students should consult with the Academic Advisor to determine if specific courses are necessary in order to satisfy the General Education requirements within this major. | | |
| Core Requirements | | |
| HS 201 | Survey of Human Services | 3 |
| HS 335 | Introduction to Counseling ¹ | 3 |
| HS 345 | Legal, Ethical, Prof Iss in HS ¹ | 3 |
| HS 394 | Professional Seminar I in HS | 1 |
| HS 395 | Suprv Field Experience I HS | 3 |
| HS 481 | Abuse, Neglect in Family ¹ | 3 |
| HS 494A | Professional Seminar II in HS | 1 |
| HS 495A | Suprv Field Experience II HS | 3 |
| HTH 411 | Alcohol, Tobacco, Drug Prevent ¹ | 3 |
| REHA 201 | Intro to Diversity in Counslng ^{*1} | 3 |
| REHA 216 | Psycho-Soc Asp of Rehab/Addct ¹ | 3 |
| REHA 301 | Prncpls of Cnslng & Grp Theory ¹ | 3 |
| REHA 406 | Assmnt in HS and Addctn Prgrms ¹ | 3 |
| REHA 425 | Psych Rehab & Co-Occur Dsrds ¹ | 3 |
| REHA 453 | Case Mgmt & Comm Resources | 3 |
| PSYX 230 | Developmental Psychology | 3 |
| 3 credits of Restricted Electives selected with advisor approval | | 3 |
| Subtotal | | 47 |
| Concentration (see below) | | 42 |
| Total Minimum Credits | | 120 |

* May satisfy General Education requirements.

¹ Required course for Licensed Addiction Counselor (LAC) eligibility in the State of Montana.

Human Services Concentration Areas

All students in the Human Services major will take the above Core Required classes. Students then choose one of two concentration areas: Case Management or Addiction Studies.

Case Management Concentration

| Code | Title | Credits |
|---|--------------------------------|---------|
| Social Issues Across the Lifespan | | |
| Select six (6) courses from the following for a total of 18 credits | | 18 |
| EDEC 310 | Child in the Family | |
| EDEC 430 | Soc/Emotional Dev in Yng Child | |
| NASX 205 | Native Americans in Contmp Soc | |
| SOCI 201 | Social Problems | |
| WGSS 274 | Women, Culture & Society | |
| Any upper division (300- or 400-level) SOCI class | | |
| Any upper division (300- or 400-level) NASX class | | |
| Mental Health Systems and Applied Psychology | | |
| Select any four (4) upper division (300- or 400-level) PSYX courses | | 12 |
| Restricted Electives | | |

Select electives in consultation with advisor from the following rubrics: NASX, PSYX, SOCI, EDEC, HTH, REHA, HS 12

Total Minimum Credits 42

Addiction Studies Concentration

| Code | Title | Credits |
|---|---|---------|
| Students must take all classes with the 1 footnote below and in the Core Requirements above to be eligible for state licensure. | | |
| HS 385 | Behavioral Pharmacology & HS ¹ | 3 |
| HS 483 | Intro to Addiction Counseling ¹ | 3 |
| PSYX 340 | Psychological Disorders (or upper division PSYX courses) ¹ | 3 |
| REHA 480 | Gambling Assessment ¹ | 2 |
| REHA 499 | Capstone Addctn Trtmnt P & D ¹ | 2 |
| SOCI 201 | Social Problems (or upper division SOCI courses) ¹ | 3 |
| Subtotal | | 16 |

Restricted Electives ²

Select electives in consultation with advisor from the following rubrics: NASX, PSYX, SOCI, EDEC, HTH, REHA, HS 26

Total Minimum Credits 42

¹ Required course for Licensed Addiction Counselor (LAC) eligibility in the State of Montana.

² The purpose of these electives is to allow the student to tailor their counseling skills to their future work. This may mean taking courses relevant to a given population or a counseling specialty. Students are encouraged to speak with an advisor to determine which courses would best prepare them for their future work.

Suggested Plan of Study

Students should talk with their faculty advisors prior to registration for classes. It is a good practice to visit with the faculty advisor each semester. The following suggested schedule provides a general overview of courses and work that will enable the Human Services major to progress through the degree in an orderly and timely manner.

Case Management Concentration

| Code | Title | Credits |
|--|--------------------------------|---------|
| First Year | | |
| Fall | | |
| General Education | | 15 |
| Total | | 15 |
| Spring | | |
| General Education | | 16 |
| Total | | 16 |
| Second Year | | |
| Fall | | |
| 15 credits from the Core Requirements (except field experience or seminar). Suggested courses: | | 15 |
| HS 201 | Survey of Human Services | |
| HS 335 | Introduction to Counseling | |
| REHA 201 | Intro to Diversity in Counslng | |
| REHA 301 | Prncpls of Cnslng & Grp Theory | |
| REHA 425 | Psych Rehab & Co-Occur Dsrds | |
| Total | | 15 |
| Spring | | |

15 credits from the Core Requirements (except field experience or seminar). Suggested courses: 15

| | |
|----------|--------------------------------|
| HS 345 | Legal, Ethical, Prof Iss in HS |
| EDEC 430 | Soc/Emotional Dev in Yng Child |
| WGSS 274 | Women, Culture & Society |
| SOCI 201 | Social Problems |
| NASX 205 | Native Americans in Contmp Soc |

Total 15

Third Year

Fall

15 credits from the Core Requirements (except field experience or seminar). 15

Suggested courses:

| | |
|----------|--------------------------------|
| HS 481 | Abuse, Neglect in Family |
| REHA 406 | Assmnt in HS and Addctn Prgrms |
| REHA 453 | Case Mgmt & Comm Resources |
| HTH 411 | Alcohol, Tobacco, Drug Prevent |
| PSYX 230 | Developmental Psychology |

Total 15

Spring

15 credits from the Core Requirements or Case Management Option (except field experience or seminar) 15

| | |
|----------|-------------------------------|
| REHA 216 | Psycho-Soc Asp of Rehab/Addct |
|----------|-------------------------------|

Upper Division SOCI Course

Upper Division NASX Course

6 credits Upper Division PSYX Courses (must have 12 total) OR Elective Courses (must have 12 total)

Total 15

Fourth Year

Fall

16 credits from Case Management Option plus Internship and Seminar 16

| | |
|----------|---------------------|
| EDEC 310 | Child in the Family |
|----------|---------------------|

9 credits Upper Division PSYX Courses (must have 12 total) OR Elective Courses (must have 12 total)

| | |
|--------|------------------------------|
| HS 394 | Professional Seminar I in HS |
| HS 395 | Suprv Field Experience I HS |

Total 16

Spring

13 credits from Case Management Option plus Internship and Seminar 13

9 Upper Division PSYX Courses (must have 12 total) OR Elective Courses (must have 12 total)

| | |
|---------|-------------------------------|
| HS 494A | Professional Seminar II in HS |
| HS 495A | Suprv Field Experience II HS |

Total 13

Total Minimum Credits 120

Addiction Studies Concentration

| Code | Title | Credits |
|-------------------|-------|---------|
| First Year | | |
| Fall | | |
| General Education | | 15 |
| Total | | 15 |
| Spring | | |
| General Education | | 16 |

| | |
|--|--|
| Total | 16 |
| Second Year | |
| Fall | |
| 15 credits from the Core Requirements (except field experience or seminar) | 15 |
| HS 201 | Survey of Human Services |
| HS 335 | Introduction to Counseling |
| REHA 201 | Intro to Diversity in Counseling |
| REHA 301 | Prncpls of Cnslng & Grp Theory |
| REHA 425 | Psych Rehab & Co-Occur Dsrds |
| Total | 15 |
| Spring | |
| 15 credits from the Core Requirements or Addiction Studies Option (except field experience or seminar) | 15 |
| HS 345 | Legal, Ethical, Prof Iss in HS |
| HS 483 | Intro to Addiction Counseling |
| SOCI 201 | Social Problems |
| HS 385 | Behavioral Pharmacology & HS |
| PSYX 230 | Developmental Psychology |
| Total | 15 |
| Third Year | |
| Fall | |
| 16 credits from the Core Requirements or Addiction Studies Option (except field experience or seminar) | 16 |
| HS 481 | Abuse, Neglect in Family |
| HTH 411 | Alcohol, Tobacco, Drug Prevent |
| REHA 406 | Assmnt in HS and Addctn Pgrms |
| REHA 453 | Case Mgmt & Comm Resources |
| REHA 480 | Gambling Assessment |
| REHA 499 | Capstone Addctn Trtmnt P & D |
| Total † | 16 |
| Spring | |
| 16 credits from the Core Requirements or Addiction Studies Option (except field experience or seminar) | 16 |
| PSYX 340 | Psychological Disorders (Or Upper Division PSYX Courses) |
| REHA 216 | Psycho-Soc Asp of Rehab/Addct |
| 10 credits from Addiction Studies Option | |
| 6 credits from Addiction Studies Option Electives | |
| Total | 16 |
| Fourth Year | |
| Fall | |
| 11 credits from Addiction Studies Option Electives | 11 |
| HS 394 | Professional Seminar I in HS |
| HS 395 | Suprv Field Experience I HS |
| Total | 15 |
| Spring | |
| 8 credits from Addiction Studies Option Electives | 8 |
| HS 494A | Professional Seminar II in HS |
| HS 495A | Suprv Field Experience II HS |
| Total | 12 |
| Total Minimum Credits | 120 |

core requirements of the Human Services program and the Addiction Studies Concentration, i.e., HS 385, HTH 411, REHA 499, HS 483, HS 335, REHA 301, HS 345, REHA 406, REHA 494-800, REHA 425, HS 481, REHA 216, and REHA 201. These are the courses that fulfill the **educational requirements** for the LAC in the State of Montana. Students will not be independently licensed until the state requirements of supervised practice hours are completed.

Human Services Bachelor of Science Sprint Degree Addiction Studies Concentration

| Code | Title | Credits |
|---|------------------------------------|---------|
| First Year | | |
| Summer | | |
| PSYX 100 | Intro to Psychology | 3 |
| General Education Physical Science | | 3 |
| General Education Science Lab | | 1 |
| General Education English | | 3 |
| General Education Life Science | | 3 |
| Addiction Studies Concentration Elective | | 3 |
| Total | | 16 |
| Fall | | |
| HS 201 | Survey of Human Services | 3 |
| HS 335 | Introduction to Counseling | 3 |
| REHA 201 | Intro to Diversity in Counseling * | 3 |
| REHA 301 | Prncpls of Cnslng & Grp Theory | 3 |
| HTH 411 | Alcohol, Tobacco, Drug Prevent | 3 |
| SOCI 201 | Social Problems * | 3 |
| Total | | 18 |
| Spring | | |
| HS 345 | Legal, Ethical, Prof Iss in HS | 3 |
| HS 483 | Intro to Addiction Counseling | 3 |
| HS 385 | Behavioral Pharmacology & HS | 3 |
| PSYX 230 | Developmental Psychology | 3 |
| Addiction Studies Concentration Elective | | 3 |
| General Education Math | | 3 |
| Total | | 18 |
| Second Year | | |
| Summer | | |
| General Education Communication & Info Literacy | | 3 |
| General Education History | | 3 |
| General Education Fine Arts | | 3 |
| General Education Humanities | | 3 |
| Elective | | 3 |
| Total | | 15 |
| Fall | | |
| HS 394 | Professional Seminar I in HS | 1 |
| HS 395 | Suprv Field Experience I HS | 3 |
| HS 481 | Abuse, Neglect in Family | 3 |
| PSYX 340 | Psychological Disorders | 3 |
| REHA 406 | Assmnt in HS and Addctn Pgrms | 3 |
| REHA 453 | Case Mgmt & Comm Resources | 3 |
| REHA 494 | Seminar/Workshop | 1 |

† At this point in the program, students are eligible to apply for Licensed Addiction Counselor (LAC) candidate licensure in the State of Montana. The courses include

| | | |
|---|-------------------------------|-----------|
| REHA 499 | Capstone Addctn Trtmnt P & D | 2 |
| Total | | 19 |
| Spring | | |
| HS 494A | Professional Seminar II in HS | 1 |
| HS 495A | Suprv Field Experience II HS | 3 |
| REHA 216 | Psycho-Soc Asp of Rehab/Addct | 3 |
| Addiction Studies Concentration Electives | | 12 |
| Total | | 19 |
| Third Year | | |
| Summer | | |
| Addiction Studies Concentration Electives | | 12 |
| REHA 425 | Psych Rehab & Co-Occur Dsrds | 3 |
| Total | | 15 |

* May satisfy General Education requirements.

Human Services Bachelor of Science Sprint Degree Case Management Concentration

| Code | Title | Credits |
|--|----------------------------------|-----------|
| First Year | | |
| Summer | | |
| PSYX 100 | Intro to Psychology | 3 |
| General Education Physical Science | | 3 |
| General Education Science Lab | | 1 |
| General Education English | | 3 |
| General Education Life Science | | 3 |
| Elective | | 3 |
| Total | | 16 |
| Fall | | |
| HS 201 | Survey of Human Services | 3 |
| HS 335 | Introduction to Counseling | 3 |
| REHA 201 | Intro to Diversity in Counslng * | 3 |
| REHA 301 | Prncpls of Cnslng & Grp Theory | 3 |
| HTH 411 | Alcohol, Tobacco, Drug Prevent | 3 |
| SOCI 201 | Social Problems * | 3 |
| Total | | 18 |
| Spring | | |
| HS 345 | Legal, Ethical, Prof Iss in HS | 3 |
| Upper division (300- or 400-level) PSYX course or Elective | | 3 |
| WGSS 274 | Women, Culture & Society * | 3 |
| PSYX 230 | Developmental Psychology | 3 |
| NASX 205 | Native Americans in Contmp Soc * | 3 |
| General Education Math | | 3 |
| Total | | 18 |
| Second Year | | |
| Summer | | |
| General Education History | | 3 |
| General Education Communication & Info Literacy | | 3 |
| General Education Fine Arts | | 3 |
| General Education Humanities | | 3 |

| | | |
|--|--------------------------------|-----------|
| Elective | | 3 |
| Total | | 15 |
| Fall | | |
| HS 394 | Professional Seminar I in HS | 1 |
| HS 395 | Suprv Field Experience I HS | 3 |
| HS 481 | Abuse, Neglect in Family | 3 |
| REHA 406 | Assmnt in HS and Addctn Prgrms | 3 |
| Upper division (300- or 400-level) SOCI or NASX class | | 3 |
| EDEC 310 | Child in the Family | 3 |
| Upper division (300- or 400-level) PSYX course or Elective | | 3 |
| Total | | 19 |
| Spring | | |
| HS 494A | Professional Seminar II in HS | 1 |
| HS 495A | Suprv Field Experience II HS | 3 |
| REHA 216 | Psycho-Soc Asp of Rehab/Addct | 3 |
| EDEC 430 | Soc/Emotional Dev in Yng Child | 3 |
| Upper division (300- or 400-level) PSYX course or Elective | | 6 |
| Upper division (300- or 400-level) SOCI class | | 3 |
| Total | | 19 |
| Third Year | | |
| Summer | | |
| REHA 453 | Case Mgmt & Comm Resources | 3 |
| REHA 425 | Psych Rehab & Co-Occur Dsrds | 3 |
| Upper division (300- or 400-level) PSYX courses or Electives | | 9 |
| Total | | 15 |

* May satisfy General Education requirements.