

# HEALTH ADMINISTRATION BACHELOR OF SCIENCE DEGREE

## Offered Online

All students must successfully complete a background check prior to HADM 498.

## Health Administration Internships

The Bachelor of Science in Health Administration requires an internship in which students observe and participate in the field of health administration. The purpose of the internship is for the health manager-in-training to apply the conceptual foundation and competencies learned in the classroom and develop skills in areas such as communications, critical thinking, management and leadership, and professionalism.

## Program Graduation Requirements

In order to graduate with a Bachelor of Science in Health Administration, students are required to earn a grade of C- or better in all required courses.

Health Administration students whose cumulative GPA falls below 2.5 will be counseled about raising their grades or choosing another major, and will be unable to continue in the program until their cumulative GPA is 2.5 or better.

## Program Learning Outcomes

Upon successful completion of this program, students will be able to:

- Explain the role of delivery systems within the healthcare industry.
- Describe the components of leadership and management in health care organizations.
- Examine the utilization of technology within health care.
- Analyze the impact that ethical, legal, and regulatory considerations have on the management and operations of healthcare organizations.
- Analyze how data and research affect the decision-making process of a health administrator.

## Required Courses

Code	Title	Credits
<b>General Education Requirements (<a href="https://catalog.msubillings.edu/undergraduate/general-education-requirements/">https://catalog.msubillings.edu/undergraduate/general-education-requirements/</a>)<sup>1</sup></b>		<b>32</b>
Students should consult with an academic advisor before registering for General Education courses in order to maximize the number of elective credits allowed in the degree.		
<b>Required Health Administration Core</b>		
HADM 305	Survey of US Healthcare System	3
HADM 307	Health Informatics	3
HADM 310	Healthcare Economics	3
HADM 325	Princ of Mrkting for Hlth Orgs	3
HADM 335	Health Law and Ethics	3
HADM 405	Evidence in Research & Eval	3
HADM 422	Operations, Outcomes & Quality	3
HADM 425	Fin Mgmt & Budgeting in Hlthcr	3
HADM 440	Mgmt Epidemiology & Pub Hlth	3
HADM 445	Managing Hlthcare Orgnztns	3

HADM 450	Health Policy & Politics	3
HADM 498	Internship/Cooperative Educ	3
HADM 499	Capstone	3
Subtotal		39
<b>Required Business Core</b>		
ACTG 201	Principles of Fin Acct	3
ACTG 202	Principles of Managerial Acct	3
BMGT 329	Human Resource Management	3
BMGT 335	Management & Organization	3
ECNS 201	Principles of Microeconomics *	3
Subtotal		15
<b>Required Other Courses<sup>1</sup></b>		
HTH 270	Global Health Issues *	3
STAT 216	Introduction to Statistics *	4
WRIT 101	College Writing I *	3
WRIT 321	Advanced Technical Writing	3
Subtotal		13
<b>Tracks</b>		
Select one track from the following		15
<i>Business Track<sup>2</sup></i>		
BFIN 322	Business Finance	
BMGT 322	Operations Management	
BMIS 311	Management Information Systems	
BMKT 325	Principles of Marketing	
ECNS 202	Principles of Macroeconomics *	
<i>Elective Track</i>		
Select courses to create a track of electives in consultation with an advisor.		
<b>Restricted Electives</b>		
Select courses to fulfill remaining elective credits, in consultation with advisor.		3
AHMS 144	Medical Terminology	
CHTH 250	Introduction to Public Health	
CHTH 317	Health Behavior Theories	
CHTH 355	Theory Pract Comm Hlth Ed	
CHTH 450	Worksite Health Promotion	
COMX 320	Prin of Organizational Comm	
COMX 426	Leadership and Communication	
COMX 480	Health Communication	
SOCI 380	Soc of Health and Medicine	
<b>Total Minimum Credits</b>		<b>120</b>

\* May satisfy General Education requirements.

<sup>1</sup> Ten credits, including a 4 credit math course, count in both Health Administration requirements and General Education requirements.

<sup>2</sup> This track will also fulfill the requirements for a Business Minor.

## Suggested Plan of Study

This sample schedule is a suggested plan for students to follow in completing the Bachelor of Science in Health Administration degree program. Due to course availability, schedule changes and staff assignments, students may not be able to follow this suggested plan exactly. Students should consult with their advisor to plan classes before registering each term. Students are expected to work with their advisors to develop a plan of study specific to their needs and interests.

Code	Title	Credits	Elective or Track Course	3
First Year			Elective or Track Course	3
Fall			Total	15
	Gen Ed Communication & Information Literacy	3	Spring	
	Gen Ed History	3	HADM 499 Capstone	3
	Gen Ed Life Science	3	Elective or Track Course	3
	Gen Ed Skills for College Success	1	Elective or Track Course	3
	Gen Ed Social Sciences	3	Elective or Track Course	3
WRIT 101	College Writing I	3	Elective or Track Course	3
Total		16	Total	15
Spring				
	Gen Ed Fine Arts	3		
	Gen Ed Physical Science	3		
	Gen Ed Humanities	3		
ACTG 201	Principles of Fin Acct	3		
HTH 270	Global Health Issues	3		
Total		15		
Second Year				
Fall				
BMGT 335	Management & Organization	3		
ECNS 201	Principles of Microeconomics	3		
HADM 305	Survey of US Healthcare System	3		
STAT 216	Introduction to Statistics	4		
WRIT 321	Advanced Technical Writing	3		
Total		16		
Spring				
ACTG 202	Principles of Managerial Acct	3		
BMGT 329	Human Resource Management	3		
HADM 307	Health Informatics	3		
HADM 310	Healthcare Economics	3		
HADM 405	Evidence in Research & Eval	3		
Total		15		
Third Year				
Fall				
HADM 325	Princ of Mrkting for Hlth Orgs	3		
HADM 335	Health Law and Ethics	3		
HADM 422	Operations, Outcomes & Quality	3		
HADM 440	Mgmt Epidemiology & Pub Hlth	3		
HADM 450	Health Policy & Politics	3		
Total		15		
Spring				
HADM 425	Fin Mgmt & Budgeting in Hlthcr	3		
HADM 445	Managing Hlthcare Orgnztns	3		
	Elective or Track Course	3		
	Elective or Track Course	3		
	Elective or Track Course	3		
Total		15		
Fourth Year				
Fall				
HADM 498	Internship/Cooperative Educ	3		
	Elective or Track Course	3		
	Elective or Track Course	3		