

# HEALTH ADMINISTRATION MASTER OF HEALTH ADMINISTRATION

☐ Offered Online

The Master of Health Administration program is designed to meet the educational needs of working professionals and others who desire to advance in the field of health administration. The program consists of a sequence of concentrated online courses which are generally eight weeks long, plus a capstone project and an internship. Each semester, students attend a professional seminar on the Montana State University Billings campus to extend online learning, develop leadership skills, participate in interprofessional education, consider practical aspects of health services management, and grow relationships with mentors. The internship is required of students who do not have a strong background in healthcare management or administration. The MHA is typically completed in 20 to 24 months.

## Admission Requirements

Admission to the Master of Health Administration program is based on the following criteria:

1. Two copies of official transcripts from all previous undergraduate and graduate institutions to verify:
  - a. Graduation from an accredited institution,
  - b. Graduate GPA of at least 3.00.
2. A professional resume.
3. A letter of application which introduces the applicant, outlines the applicant's educational and career goals, and articulates how completion of the MHA will contribute to those goals.
4. Professional and/or academic recommendations (Recommendation Form and letter) from three individuals who provide an evaluation of the applicant's potential as a graduate student, professional abilities, potential for success in a health administration career, commitment to service, and motivation to excel.
5. A required phone interview to clarify any questions on submitted application.

## Program Learning Outcomes

Upon successful completion of this program, students will be able to:

- Develop evidence-based solutions to healthcare problems utilizing healthcare business knowledge.
- Analyze the impact policy, law and ethics have on the delivery and services provided in healthcare.
- Utilize data to support decision-making processes in strategic planning for healthcare facilities.
- Analyze how the structure of the U.S. healthcare delivery system affects individual healthcare organizations, patients, and populations.
- Analyze the role leadership plays in inter-professional relationships within healthcare organizations.
- Explain the need for security management and information technology in healthcare organizations.

## Required Courses

Code	Title	Credits
HADM 601	Professional Seminar 1	1
HADM 602	Professional Seminar 2	1

HADM 605	Evdnc Bsd Mgt, Rsrch, Eval Mth	3
HADM 607	Hlth Informatics & Info Systms	3
HADM 608	Statistics for Hlth Care Admin	2
HADM 610	Health Care Systems	2
HADM 612	Health Policy	3
HADM 615	Managerial Acct & Budgeting	3
HADM 620	Health Operations Methods	2
HADM 622	Health Quality Techniques	2
HADM 625	Hlthcare Fin & Reimbursement	3
HADM 632	Healthcare Economics	2
HADM 635	Health Law and Ethics	3
HADM 640	Mangrl Epidemiology & Pop Hlth	3
HADM 645	Rural-Frontier Hlthcare Mgt	2
HADM 675	Healthcare Human Resources	2
HADM 680	Healthcare Leadership	2
HADM 687	Healthcare Mkt & Strategy	3
HADM 690	Internship <sup>1</sup>	3
HADM 697A	Capstone I	3
HADM 697B	Capstone II	3
<b>Total Minimum Credits</b>		<b>51</b>

<sup>1</sup> Internship is required of MHA students who do not have a background in health care management.

## Suggested Plans of Study Starting in Fall of Odd Year

Code	Title	Credits
First Year (odd)		
Fall		
HADM 605	Evdnc Bsd Mgt, Rsrch, Eval Mth	3
HADM 608	Statistics for Hlth Care Admin	2
HADM 615	Managerial Acct & Budgeting	3
HADM 680	Healthcare Leadership	2
Total		10
Spring		
HADM 601	Professional Seminar 1	1
HADM 620	Health Operations Methods	2
HADM 625	Hlthcare Fin & Reimbursement	3
HADM 632	Healthcare Economics	2
HADM 640	Mangrl Epidemiology & Pop Hlth	3
Total		11
Summer		
HADM 622	Health Quality Techniques	2
HADM 645	Rural-Frontier Hlthcare Mgt	2
HADM 687	Healthcare Mkt & Strategy	3
HADM 690	Internship <sup>*</sup>	3
Total		10
Second Year (even)		
Fall		
HADM 607	Hlth Informatics & Info Systms	3
HADM 610	Health Care Systems	2
HADM 675	Healthcare Human Resources	2

HADM 697A	Capstone I	3
Total		10
Spring		
HADM 602	Professional Seminar 2	1
HADM 612	Health Policy	3
HADM 635	Health Law and Ethics	3
HADM 697B	Capstone II	3
Total		10

\* Internship is required of MHA students who do not have a background in health care management.

## Starting in Fall of Even Year

Code	Title	Credits
First Year (even)		
Fall		
HADM 605	Evdnc Bsd Mgt, Rsrch, Eval Mth	3
HADM 607	Hlth Informatics & Info Systms	3
HADM 610	Health Care Systems	2
HADM 675	Healthcare Human Resources	2
Total		10
Spring		
HADM 601	Professional Seminar 1	1
HADM 612	Health Policy	3
HADM 625	Hlthcare Fin & Reimbursement	3
HADM 635	Health Law and Ethics	3
Total		10
Summer		
HADM 622	Health Quality Techniques	2
HADM 645	Rural-Frontier Hlthcare Mgt	2
HADM 687	Healthcare Mkt & Strategy	3
HADM 690	Internship *	3
Total		10
Second Year (odd)		
Fall		
HADM 608	Statistics for Hlth Care Admin	2
HADM 615	Managerial Acct & Budgeting	3
HADM 680	Healthcare Leadership	2
HADM 697A	Capstone I	3
Total		10
Spring		
HADM 602	Professional Seminar 2	1
HADM 620	Health Operations Methods	2
HADM 632	Healthcare Economics	2
HADM 640	Mangrl Epidemiology & Pop Hlth	3
HADM 697B	Capstone II	3
Total		11

\* Internship is required of MHA students who do not have a background in health care management.