

# HEALTH ADMINISTRATION BACHELOR OF SCIENCE/ HEALTH ADMINISTRATION MASTER 3+2 OPTION

☐ Offered Online

The 3+2 between the Bachelor of Science in Health Administration (BSHA) and the Master of Health Administration (MHA) allows students to obtain both a Bachelor's degree in Health Administration and Master's degree in Health Administration within five years. This is extremely beneficial to the student financially and effectively decreases time spent working towards a degree.

Students are required to complete three years in the undergraduate BSHA major, obtaining General Education requirements as well as credit toward the BSHA. During the third year, the student applies for acceptance into the MHA (February 1). If not accepted, the student may reapply to the MHA and continue to work on coursework for the BSHA degree. If accepted, the student will begin specific MHA coursework in the beginning (Fall) of the fourth year. After successful completion of the fourth year, students are eligible for graduation with the bachelor's degree. At the successful completion of the fifth year, students are eligible for graduation with the master's degree.

## Admissions

Students must apply and be accepted into the Master of Health Administration based upon the following criteria:

1. Undergraduate GPA of at least 3.00.
2. A professional resume.
3. A letter of application that introduces the applicant, outlines the applicant's educational and career goals and articulates how completion of the MHA will contribute to those goals.
4. Professional and/or academic recommendations (Recommendation Form) from three individuals who provide an evaluation of the applicant's potential as a graduate student, professional abilities, potential for success in a health administration career, commitment to service, and motivation to excel.
5. A required virtual interview to clarify any questions on the submitted application.

## Program Learning Outcomes

Upon successful completion of this program, students will be able to:

- Explain the role of delivery systems within the healthcare industry.
- Describe the components of leadership and management in health care organizations.
- Examine the utilization of technology within health care.
- Analyze the impact that ethical, legal, and regulatory considerations have on the management and operations of healthcare organizations.
- Analyze how data and research affect the decision-making process of a health administrator.
- Develop evidence-based solutions to healthcare problems utilizing healthcare business knowledge.
- Analyze the impact policy, law and ethics have on the delivery and services provided in healthcare.
- Utilize data to support decision-making processes in strategic planning for healthcare facilities.

- Analyze how the structure of the U.S. healthcare delivery system affects individual healthcare organizations, patients, and populations.
- Analyze the role leadership plays in inter-professional relationships within healthcare organizations.
- Explain the need for security management and information technology in healthcare organizations.

## Required Courses

Code	Title	Credits
<b>General Education Requirements (<a href="https://catalog.msbillings.edu/undergraduate/general-education-requirements/">https://catalog.msbillings.edu/undergraduate/general-education-requirements/</a>)<sup>1</sup></b>		<b>32</b>
Students should consult with an academic advisor before registering for General Education courses in order to maximize the number of elective credits allowed in the degree.		
<b>Required Health Administration Core</b>		
HADM 305	Survey of US Healthcare System	3
HADM 307	Health Informatics	3
HADM 310	Healthcare Economics	3
HADM 325	Princ of Mrkting for Hlth Orgs	3
HADM 335	Health Law and Ethics	3
HADM 405	Evidence in Research & Eval	3
HADM 422	Operations,Outcomes & Quality	3
HADM 440	Mgmt Epidemiology & Pub Hlth	3
HADM 445	Managing Hlthcare Orgnztns	3
HADM 450	Health Policy & Politics	3
HADM 498	Internship/Cooperative Educ <sup>3</sup>	3
HADM 499	Capstone	3
Subtotal		36
<b>Required Business Core</b>		
ACTG 201	Principles of Fin Acct	3
ACTG 202	Principles of Managerial Acct	3
BMGT 329	Human Resource Management	3
BMGT 335	Management & Organization	3
ECNS 201	Principles of Microeconomics <sup>*</sup>	3
Subtotal		15
<b>Required Other Courses<sup>1</sup></b>		
HTH 270	Global Health Issues <sup>*</sup>	3
STAT 216	Introduction to Statistics <sup>*</sup>	4
WRIT 101	College Writing I <sup>*</sup>	3
WRIT 321	Advanced Technical Writing	3
Subtotal		13
<b>Tracks</b>		
Select one track from the following		15
<i>Business Track<sup>2</sup></i>		
BFIN 322	Business Finance	
BMGT 322	Operations Management	
BMIS 311	Management Information Systems	
BMKT 325	Principles of Marketing	
ECNS 202	Principles of Macroeconomics <sup>*</sup>	
<i>Long Term Care &amp; Public Health Track</i>		
CHTH 250	Introduction to Public Health	
CHTH 317	Health Behavior Theories	
HADM 365	Managing Cont of LongTerm Care	

HADM 409	Aging America & Long-Term Care	
HTH 435	Hlth & Wllnss Acrss the Lfspn	
<b>Elective Track</b>		
Select courses to create a track of electives in consultation with an advisor.		
These courses may include courses from the graduate level course work.		
<b>Restricted Electives</b>		
Select courses to fulfill remaining elective credits, in consultation with advisor. 3		
AHMS 144	Medical Terminology	
CHTH 450	Worksite Health Promotion	
COMX 320	Prin of Organizational Comm	
COMX 426	Leadership and Communication	
COMX 480	Health Communication	
SOCI 380	Soc of Health and Medicine	
<b>Masters Requirements</b>		
HADM 601	Professional Seminar 1	1
HADM 602	Professional Seminar 2	1
HADM 605	Evdnc Bsd Mgt, Rsrch, Eval Mth	3
HADM 607	Hlth Informatics & Info Systms	3
HADM 608	Statistics for Hlth Care Admin	2
HADM 610	Health Care Systems	2
HADM 612	Health Policy	3
HADM 615	Managerial Acct & Budgeting	3
HADM 620	Health Operations Methods	2
HADM 622	Health Quality Techniques	2
HADM 625	Hlthcare Fin & Reimbursement	3
HADM 632	Healthcare Economics	2
HADM 635	Health Law and Ethics	3
HADM 640	Mangrl Epidemiology & Pop Hlth	3
HADM 645	Rural-Frontier Hlthcare Mgt	2
HADM 675	Healthcare Human Resources	2
HADM 680	Healthcare Leadership	2
HADM 687	Healthcare Mkt & Strategy	3
HADM 690	Internship <sup>3</sup>	3
HADM 697A	Capstone I	3
HADM 697B	Capstone II	3
<b>Total Minimum Credits</b>		<b>165</b>

\* May satisfy General Education requirements.  
<sup>1</sup> Ten credits, including a 4 credit math course, count in both Health Administration requirements and General Education requirements.  
<sup>2</sup> This track will also fulfill the requirements for a Business Minor.  
<sup>3</sup> Internship is required of students who do not have a background in healthcare management

## Suggested Plan of Study

Code	Title	Credits
<b>First Year</b>		
<b>Fall</b>		
	Gen Ed Communication & Information Literacy	3
	Gen Ed History	3
	Gen Ed Life Science	3
	Gen Ed Life Science Lab	1
	Gen Ed Social Sciences	3

WRIT 101	College Writing I	3
<b>Total</b>		<b>16</b>
<b>Spring</b>		
	Gen Ed Fine Arts	3
	Gen Ed Physical Science	3
	Gen Ed Humanities	3
ACTG 201	Principles of Fin Acct	3
HTH 270	Global Health Issues	3
<b>Total</b>		<b>15</b>
<b>Second Year</b>		
<b>Fall</b>		
BMGT 335	Management & Organization	3
ECNS 201	Principles of Microeconomics	3
HADM 305	Survey of US Healthcare System	3
STAT 216	Introduction to Statistics	4
WRIT 321	Advanced Technical Writing	3
<b>Total</b>		<b>16</b>
<b>Spring</b>		
ACTG 202	Principles of Managerial Acct	3
BMGT 329	Human Resource Management	3
HADM 307	Health Informatics	3
HADM 310	Healthcare Economics	3
HADM 405	Evidence in Research & Eval	3
<b>Total</b>		<b>15</b>
<b>Third Year</b>		
<b>Fall</b>		
HADM 325	Princ of Mrkting for Hlth Orgs	3
HADM 335	Health Law and Ethics	3
HADM 422	Operations,Outcomes & Quality	3
HADM 450	Health Policy & Politics	3
<b>Total</b>		<b>12</b>
Apply to MHA program		
<b>Spring</b>		
HADM 425	Fin Mgmt & Budgeting in Hlthcr	3
HADM 445	Managing Hlthcare Orgnztns	3
Electives or Track Class		3
Electives or Track Class		3
Electives or Track Class		3
<b>Total</b>		<b>15</b>
<b>Fourth Year</b>		
<b>Fall</b>		
Electives or Track Class		3
HADM 605	Evdnc Bsd Mgt, Rsrch, Eval Mth	3
HADM 607	Hlth Informatics & Info Systms	3
HADM 615	Managerial Acct & Budgeting	3
HADM 680	Healthcare Leadership	2
<b>Total</b>		<b>14</b>
<b>Spring</b>		
Electives or Track Class		3
HADM 601	Professional Seminar 1	1
HADM 620	Health Operations Methods	2
HADM 625	Hlthcare Fin & Reimbursement	3

HADM 635	Health Law and Ethics	3
HADM 640	Mangrl Epidemiology & Pop Hlth	3
Total		15
Summer		
HADM 622	Health Quality Techniques	2
HADM 645	Rural-Frontier Hlthcare Mgt	2
HADM 687	Healthcare Mkt & Strategy	3
HADM 690	Internship <sup>3</sup>	3
Total		10
Fifth Year		
Fall		
HADM 608	Statistics for Hlth Care Admin	2
HADM 610	Health Care Systems	2
HADM 675	Healthcare Human Resources	2
HADM 697A	Capstone I	3
Total		9
Spring		
HADM 602	Professional Seminar 2	1
HADM 612	Health Policy	3
HADM 632	Healthcare Economics	2
HADM 697B	Capstone II	3
Total		9

<sup>3</sup> Internship is required of students who do not have a background in healthcare management.