

OUTREACH & COMMUNITY PROGRAMS

City College at MSU Billings Workforce Training

Workforce and Resource Development

(406) 247-3055

workforcedevelopment@msubillings.edu

As City College at MSU Billings evolves into a comprehensive community college, a critical part of its mission is to become a center for community learning. Workforce Training at City College offers short-term non-credit courses, customized training solutions for industry partners, and access to City College academic courses and programs.

Non-Credit Training Courses

Workforce training offers regularly scheduled non-credit training for Nursing Assistant training, welding (Introduction to Welding and TIG Welding) and paralegal courses. More information about these can be found on our website (<https://www.msubillings.edu/citycollege/wtc/>).

Customized Solutions

Why outsource your training issues when you can in-source a training director to be part of your executive team? Through a multi-step, consultative process, we listen to your needs and design a customized organizational development solution that may include technical and "soft skills" training. City College at MSU Billings can bring the resources of MSU Billings to your business and help you achieve the next level.

As an effective community partner, the City College at MSU Billings Workforce Training Center develops and delivers customized training contracts for local businesses. These contracts include courses delivered on campus and at employer's worksites. Courses have included safety training, skills training, software, HazMat, and a variety of other specially developed courses. Many of the courses offer nationally recognized, portable skills certifications.

For additional information about City College at MSU Billings Workforce Training, contact workforcedevelopment@msubillings.edu.

MSU Billings Online

Online City College Advising: [c\(inquiry@msubonline.org\)cadvising@msubillings.edu](mailto:c(inquiry@msubonline.org)cadvising@msubillings.edu) (<https://catalog.msubillings.edu/cc/outreach-community-programs/ccadvising@msubillings.edu>) or (406) 247-3019

☐ Offered Online

Through the MSU Billings Online University, complete General Education requirements as well as the following certificates and degrees listed below. We are continuously reviewing our programs to determine what we can offer in an online format. To get a current list of degrees and classes offered online, please check the website [msubonline](https://www.msubillings.edu/msubonline/) (<https://www.msubillings.edu/msubonline/>).

Online Programs currently offered at the City College at MSU Billings:

Associate Degree Programs

A.A.S. Accounting Technology

A.S. Accounting

A.S. Business Administration

A.A.S. Diagnostic Medical Sonography (has some required training dates on campus)

A.A. General Studies (Self-Designed)

A.S. General Studies (Self-Designed)

A.A.S. General Business

A.S. Human Resources

A.A.S. Medical Coding and Insurance Billing Specialist

A.A.S. Paramedic "sprint" option (has some required training dates on campus)

Certificates of Applied Science

Human Resources Management

Medical Coding

Practical Nursing

Please refer to the program requirements for information on any of these programs.

Students can also take individual online courses for professional development, to transfer to another institution, to apply toward another MSU Billings degree program, or to supplement your on-campus course schedule with an online learning experience.

Students are encouraged to work with an advisor when pursuing any of these degree programs to ensure that courses selected will successfully meet all degree requirements and also fulfill the student's academic interests and goals. For academic advising and course selection assistance, please contact the MSU Billings Online University Advisor at inquiry@msubonline.org.

International Studies

LA 700 (406) 657-1705

www.msubillings.edu/internationalstudies (<http://www.msubillings.edu/internationalstudies/>)

Who am I? What is my place in this world? The International Studies Program seeks to engage students in a process of awakening. Through various study abroad programs and the International Studies Minor, students begin to experience the complexity of cultures and the richness of diversity. The end result produces students who are involved, lifelong learners, with a concern for the world in which we live, and an ability to become leaders who think of future generations.

The Office of International Studies (OIS), provides support services for current and prospective international students, the International Studies Club, and facilitates study abroad applications, as well as the Be a Foreign Friend (BFF) program.